

Guidelines and Procedure to fill the Online Registration Form.

Read the General Information carefully and click [I Agree] at the bottom of the page.

- 1) The application form should be filled with utmost care, without spelling error.
- 2) All fields marked with an asterisk* are mandatory. In case a field is not applicable, you may please mention "Not Applicable".(NA).
- 3) Fill in the details completely and click [Submit]. A copy of the application form submitted will be sent to you in your given email-id. Do check the spam folder too.
- 4) Submit the form only once. Wait for the submission status message. Submission might take longer depending on the size of the files to be uploaded.
- 5) Incomplete application forms will not be accepted.
- 6) The name of the applicant, father's name, mother's name, date of birth etc. should be spelt correctly in the form as it appears in the birth certificate. No corrections will be allowed later on.
- 7) In case for some reason you are unable to submit the application successfully, you may write to "admissions@christujayanthi.ac.in" with a screenshot of the error and we will revert within 24 hours and facilitate your resubmission.
- 8) If admission is secured in RCJPS,
 Kindly note
 - (a) For confirmation of admission, submission of original transfer certificate(TC) is mandatory.
 - (b) Before collecting the transfer certificate(TC) from the previous school, kindly check that the name of the applicant, father's name, mother's name in the transfer certificate(TC) should be same as in the birth certificate.
- 9) For queries please call 8589042266 (Monday-Friday 09:00am to 03:00pm).

Important Note!

Please keep the following documents ready before you proceed.

1. Birth Certificate (Page where the DOB, Name and Parents' names are mentioned)
2. Immunization Card (Page where the vaccination details are mentioned)
3. Passport size photograph
4. Recent family photograph
5. Marksheet/Report Card of Current Academic Year
6. Marksheet/Report Card of Previous Academic Year
7. Disability Report (if applicable)

Only PNG and JPG formats are accepted. The maximum file size per file should not exceed 1.5 MB